

User Instructions for Lecture Search Engine

Dear Guests and Participants, Shalom!

In preparation for the upcoming World Congress, we have provided the opportunity for you to search for lectures on the Congress program. The following instructions will assist you in using the search engine and viewing the results. We hope that you will find the search useful and user friendly.

[Examples will appear in red and in square brackets]

! Important remarks will appear in purple, starting with an exclamation mark

1. Search

The search engine is composed of:

- ✎ **The Search Word field** – Where you type the word you want to look for.
- ✎ **In menu** – Where you choose which field you want to search your word in (Lecturer, Lecture Title, Panel Title, Summary or Everywhere).
- ✎ Three menus where you can specify the **day**, **time** or **language**, for which you wish to get results.

1.1 Searching with a Search Word

Searching for a lecture by the name of the lecturer – You can find a lecture using the name of the lecturer who will be presenting it. Type all or part of the name of the lecturer **[For example: Joseph, Joseph Smith or Smith]** in the **Search Word** field. Choose **Lecturer** in the **in** menu, and click on **Go**.

Searching by topic - You can search for lectures that are related to a certain topic. There are several ways to do this. First, type the topic you are interested in **[For example: Holocaust, Jewish Art or Zionism]** in the Search Word field. Second, in the **in** menu, chose the field you wish to search in:

- ✎ **Lecture** – to view the lectures with your search word in their title.
- ✎ **Panel** – to view the lectures that belong to panels with your search word in their title.
- ✎ **Summary** – to view the lectures with your search word in their summary.
- ✎ **Everywhere** – to view all of the above.

1.2 Searching without a Search Word

You can search the program without a search word, to view all of the lectures that take place on a **particular day**, at a **particular time of the day** or in a **particular language**.

[In order to view all of the lectures taking place on Tuesday, August 4th, leave the Search Word field blank, and pick Tues. from the Day menu. To view all the lectures taking place on Tuesday, in the 9:00-11:00 am session, pick Tues. from the Day menu and 9:00-11:00 from the hour menu.]

To view all of the lectures taking place **at a certain hour in all days of the congress**, chose that hour from the **hour** menu and leave the rest of the fields blank.

! Attention: There is a difference between the times of the sessions taking place on Sunday, August 2nd, and those taking place on the rest of the week. For search purposes, the times for Sunday are marked with an Asterisk [9:00-10:30*] In order to search Sunday lectures by hour, you must choose marked hours.

The option to search for all of the lectures given in a certain language is not yet activated.

1.3 Filtered Search

It is possible to **search for a search word, using the filters: day, hour and language**. This search will present the results for your search word that are compatible with the requested filters.

[To view all of the lectures with the word **Holocaust** in their title, which are given in the **English** language, type **Holocaust** in the **search word** field, choose **Lecture** from the **in** menu and **English** in the **Language** Menu.

To view all of the lectures taking place on **Tuesday, August 4th**, with the sequence **Jewish Art** in the title of the panel to which they belong, type **jewish art** in the **search word** field, choose **Panel** from the **in** menu and **Tues.** from the **day** menu.]

2. Viewing Search Results

The search results appear in the shape of a table. Every listing contains the lecture title, name of the lecturer, the title of the panel to which the lecture belongs and the language and date in which it is due to be given. The search word appears in red in the fields in which it was found. In addition, for some of the lectures there is a link to a short summary of the lecture in English and in Hebrew.

! Attention: If the search word does not appear in red in a listed result, it was found in the lecture summary.

Search results can be sorted in ascending order by **days, hours, languages, names of lecturers, titles of lectures** or **titles of panels**. This is done by clicking on the head of the column according to which you wish to sort the results (a red dart next to the head of the column signals that the results are sorted according to that column).

! Attention: Sorting the results according to one parameter and then according to another, will keep the first sorting as the main sort and will sort the results according to the second parameter within each category of the first sorting.
[Sorting the results by hours after they've been sorted by days, will sort the results by hours **within each day**].

More searching and viewing options will be launched shortly.

Good Luck!